**O’Connell Public School P & C Association**

**Minutes**

27.10.2020 , 6pm, Zoom remote meeting

***All agenda items are to be notified to the Secretary or President two weeks before the meeting and, if required, accompanied by a written report, and a written proposed motion.***

*Our Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student’s ability, race, gender, religion or socio*

*economic status.*

***President reads out (Aaron):***

*For the remote meeting parents online are asked to remember P & C Zoom protocols as follows -*

 *Please remember, no children are to be present for the P & C meeting as sensitive matters may be discussed*

 *Please, listen without interrupting and have microphones muted unless you need to speak*

 *We are still developing new protocols for the online Zoom meetings, thank you for your patience*

**Attendees**

|  |  |
| --- | --- |
| **Name** | **Present** |
| Aaron Faulds (President) | Y |
| Melinda McKellar (Vice President) | Y |
| Jac Burns (Vice President) | Y |
| Iain Gentle (Secretary) | N |
| Amy Power (Secretary) | Y |
| Trish Forsyth (Principal) | Y |
| Jen Precians | Y |
| Mitch Hardy | Y |
| Carla Parish | N |
| Kathryn Gavey | N |
| Tass Burns | N |
| Lian Wong | Y |
| Stina Ivers | N |
| Jess Taylor | N |
| Kate Bird | N |
| Hanrahan family | N |
| Sally Webb | N |
| Ball family | N |

**1. Welcome and previous minutes** (6.16 pm)

* 1. **Welcome and opening remarks** (Aaron)

Zoom meeting protocols confirmed.

1.2 **Apologies** (Aaron) Iain Gentle, Kate Bird,

* 1. **Approval of Minutes –** See Attachment 1
     + Previous minutes accepted by Jac Burns and Aaron Faulds
  2. **Business Arising from Previous Minutes** (Chair) - See Attachment 2
     + No business from previous minutes was discussed.
     + School photos were great, thank you to Jen and Donna and Mel and Jac for doing that.
     + Outdoor kitchen - Trish has given staff feedback to Lian. We physically showed Carla what we thought and she fed back to Lian.

**2. REPORTS**

2.1 **President’s Report**  - Trish Forsyth

* We had to move a couple of things.
* Dance steps are coming in a different week than we expected.
* We have the last session of the athletics carnival will be an outdoor live dance session.
* Every afternoon next week Kindy- Yr2 will dance with Dance Steps.
* Dance is a bit later than usual, 6pm - as we can’t serve dinner
* Feel welcome to come to Forest Day Friday 13 November
* Kindy orientation next Tuesday - starts week 4.
* On the Tuesday for kindy orientation parents may walk students to class will start at 9.30
* Swimming plan to allow for changeroom they always change for swimming and we will change them just before bus and at end they will be collected from the pool in their swimmers and put a towel and shirt on but will mainly get changed back at school. For both pool City Fit and Aquatic Centre.
* Exiting the pool will be faster.
* We do have a situational analysis and Mitch has gone to great effort - it is the data for next four years and check in assessments kids have done this year. We would like input from the community, how can we arrange this?

3.2 **Financial Reports** (Jen Precians)

* $65 from return and earn
* Might be from sale of soft drinks
* $895 uniforms
* $180 from school photos
* $706 invoice for insurance
* Safeline, LW Reid and $167.86 and $360
* Final photos need to paid for
* Term deposit rolled over 21/10/2020
* Outdoor kitchen will mature in 6 months
* Reinvest term deposit
* Mel has a receipt for the flowers for Marianne
* Mel and Aaron move a motion to pay the bills
* Motion passed for the school photos amount to be confirmed next meeting - Mel McKellar and Aaron pass motion.
* An ice-cream fund raiser?
* Cookie dough and follow format?
* Covid safe fundraisers?
* Trish has had cards printed with kids cards - packs of 10 to fund raise.
* Kate Bird is going to sell through Tarana markets - might be good to

3.3 **Reports from Committees and Representatives**

* Canteen Committee

3.4 **Correspondence**

* None

**4.**  **OTHER BUSINESS** (Chair)

* **Year 6 Dinner:** NSW Dept of Ed follow year 12 formal regulations
* Hard to work out what the regulations are - we can have it on sight and have parent. More regulations coming out for end of year assembly - we are following for changes. It we have it offsite and at end parents arrived for diver then parent could be there for the cake and the poem. Year 6 will have a dinner - still unsure of what it could be.
* Tues December 8. 9 year 6 children. Sorry not clearer.
* **Teacher walkie talkies -** Kate Bird: A good set of Walkie talkies (WT) for Forest Day. Useful to have WTs for safety. So, kids can use if there is an emergency. Good quality works over a distance and over trees etc.
* Mitch - Around $500 mark for 2km radius. 5 needed for 5 groups.
* At least $200 to work over a ridge etc
* Do we need the walkie talkie or the microphone part.
* Trish - we could source them and get the GST back. Trish will send bill onto P & C.
* **Kitchen garden:** Lian - Carla has received feedback from the staff. Lian still needs to meet with Carla.
* Hanging garden on tank stand - Trish thinks directly outside the kitchen because it is closer to power and two we could also keep the fences closed. Lockable cupboards and outdoor stainless steel slope?
* Trish: We were very happy with the outdoor kitchen design.
* Oz Harvest lady we got our $1500 for free. She was letting us know about the feast program again and the program around Oz harvest.
* **Classroom supplies:** New wobble chairs -
* **Weighted objects:** platypus etc - more sensory tools issues with the Platypus than the other animals.
* **School Photos:** Jen check year 1s and a couple of kids from the other day.
* **Progress report for oval landscaping:** Trish - Terry was supposed to ring today. The rain is getting in the way. Trish is hoping it is on the cards to happen this term or over holidays.
* Trish has a suggestion idea for Fish River Festival, called Fish River Flavoured. Vic hotel in Bx are operating ticket events and floated a fish river flavoured music afternoon bot as a fundraise for us but to support the artists. It would be ticket 100 people it would be a backyard event. They may be able to have a couple of stalls.
* Would be good to support the musicians - they might get paid this year. If we get ticketed money the rest of the money will go to the musicians. Date is Sunday the 13th December. Possibly gold coin donation box there also.
* Pub would have the Covid plan etc
* To sell 100 tickets for 5 acts. Would be the same day for carols in town. Fish River flavoured afternoon could run to 5 or 6.
* Mel: Kate is floating the idea of floating putting parents onto - Whatsapp more private environment easy to connect. Put in to put it on the agenda for next meeting.
* Trish how can we meet for Mitch’s presentation. Promote on it all at once - newsletter, flyer, FB, send note home. 7.00 - 7.30 pm. Push on to week 4 or 5. Facts that will be interesting to parent etc, planning for the next four years.
* Advice for change etc? **Tuesday 10 Nov Week 5** - 7pm. Zoom meeting. Can we put a message out for parents to let us know if Zoom is difficult for them, we can help connect them. Put is out next week. Anyone having issues getting on to Zoom.
* Thanks everyone from Aaron.

**5. CLOSE** (Chair)

* Meeting closed at 7.20pm.

**Attachments**

1. Minutes of previous meeting from 1/9/2020

2. October Treasurer’s Report by Jen Precians