

# O'Connell Public School P & C Association Minutes

26.10.2021, 7:30pm, Zoom remote meeting

***All agenda items are to be notified to the Secretary or President two weeks before the meeting and, if required, accompanied by a written report, and a written proposed motion.***

*Our Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.*

***President reads out (Jess):***

*For the remote meeting, parents online are asked that no children are present for the P&C meeting as sensitive matters may be discussed, and please have microphones muted unless you need to speak.*

## **1. WELCOME AND PREVIOUS MINUTES**

Meeting open at 7:40pm.

**1.1 Welcome and opening remarks –**

**1.2 Present** – Trish Forsyth, Jess Taylor, Andrew Bird, Stina Ivers, Tass Burns, Lian Wong, Mel McKellar, Kate Bird

**1.3 Apologies** – Aaron Faulds, Claire Elbourne, Shana Read, Mitch Hardy, Sally Webb

**1.4 Approval of Minutes of previous meeting 24.08.2021** – approved Stina Ivers, seconded Jess Taylor.

**1.5 Business Arising from Previous Minutes (Chair) –**

## **2. PRIORITY BUSINESS**

**2.1 Fundraisers/events**

2.1.1 Socks – \$117.50 refunded from Jolly Soles. Raised around \$900.

2.1.2 Motorcycle Club Morning Tea – postponed until April/May 2022.

2.1.3 Fish River Festival – Sunday 12 December 2021.

The pub is happy to host FRF. Keen to keep as just music, no markets/rides this year due to uncertainty and possible cancellation at short notice.

Overwhelming response from artists – Smith & Jones full band, Safety of Life at Sea, Matt Boylan-Smith, Andy Nelson, Genni Kane, O'Conic, James McLaughlin, Lucy Keough, Emily Butler – all volunteering their time.

O'Connell Valley Community Group helping run the festival this year by looking for event sponsors (e.g. Borg). P&C have put aside \$2000 for volunteer hours, including \$1500 to pay for tent and stage. OVCG will pay for sound guy. P&C can deposit funds into OVCG so all funds can be paid from that account.

P&C can have a stall on the day, generally agreed to be kept simple in case the event is cancelled. E.g. Sausage sandwiches, steak sandwiches, bacon and egg rolls, maybe baked potatoes. No limits imposed by pub for any food, soft drinks, water. Square card reader available to minimise cash handling.

Actual festival setup will be done by Trish and RFS – so main focus for P&C will be the stall, and raffle if we want to run one.

Sonia has produced a Save the Date poster. Signs and posters are being produced by B&L. Any help for putting signs up would be great.

From December 1, volunteers do not necessarily need to be vaccinated, but not sure whether pub has any separate requirements. Trish will ask.

Separate FRF sub-committee to be formed including Jess Taylor, Andrew Bird and Kate Bird. Will put out a call in the newsletter for additional volunteers.

## 2.2 **Kitchen garden and outdoor kitchen –**

Project completion date extended to March 2022. School has already moved garden beds up and planting is underway. Space for the kitchen is available.

## 2.3 **Student Accident/Injury Insurance –** Deferred until next year. P&C to send information to school to include in newsletter and for Mitch to run survey at pick-up.

## 2.4 **P&C Admin**

2.4.1 Audit – Jess has tried to contact some local businesses but no luck so far. Will look further afield, e.g. Orange or Lithgow.

2.4.2 P&C Association Membership and Insurance Renewal – Expired 1 August 2021. Renewal approved by P&C. Audited statement of income and expenditure required for insurance to be valid.

### 3. REPORTS

#### 3.1 Principal's Report –

Everyone is now back at school. If we do happen to have a positive case, then school will be non-operational (no children can go to school, and back to online learning) for the day following that, then school will open again.

Remembrance Day – hoping to hold a service, but will not be able to have a school excursion for students to man the flags. Any parents wanting their children to attend can collect their children from school to take them down.

Able to conduct swimming lessons at end of term, but Pool needs to confirm they have enough (fully vaccinated) instructors.

On-site kindy orientation postponed, but will proceed with virtual kindy Zoom in week 6.

Forest Day – hopeful it might happen on 18 November, but the school will need to move down to Level 3 (currently at Level 3 plus) and obtain special permission.

Year 6 dinner – proposed to be held at Yarrabin on Wednesday 1 December, catered by year 5s.

Presentation Night – Monday 13 December. No musical performances are allowed, so it will not be held at BMEC. Further details to be advised.

NAPLAN results:

- Reading – well above state average in both years 3 and 5. 70% of year 3 students in top 2 bands, 46% of year 5 students in top 2 bands – fantastic.
- Numeracy – above state average for year 3, and at state average for year 5. 67% of year 3 students in top 2 bands, 37% of year 5 students in top 2 bands.
- This year, reading has improved, and the school will now focus on growth in numeracy in years 3-5.
- Some issues with technology were noted during testing, which may have had an effect on results.

Check-in assessments (years 3-6) this week and next week.

#### 3.2 Financial Reports (Treasurer) Jess Taylor on behalf of Shana Read –

##### 3.2.1 Treasurer's Report

Income from uniforms and unsold socks; expenditure for BBQ trailer registration. Details in attached Treasurer's Report.

Following tally from last meeting, P&C owed \$777 to school. School will forward invoice for \$500 to P&C for additional path drainage works. Balance of \$277 owed from P&C to school - Trish happy to call it even.

No change to term deposit and OADS fund.

### 3.3 **Reports from Committees and Representatives**

3.3.1 **Canteen Committee:** New regulations for volunteers to be clarified for rest of term. Canteen should be OK to run for rest of term as long as volunteers are fully vaccinated. Same for MM, but won't happen until week 6. Kate and Tass will see if any volunteers available. Some money left over from previous full term orders, so some students may not need to pay, and other money will be refunded as required. Last MM for year could be sushi as a special treat.

3.3.2 **Uniforms:** Question for Donna – when should uniforms be ordered? Stina will check with Donna.

## 4. **OTHER BUSINESS**

5. **CLOSE AND NEXT MEETING** (Chair) Next meeting Tuesday 16 November, time and format TBC. Meeting close at 8:30pm.

### **Attachments**

1. Treasurer's Report