

O'Connell Public School P & C Association Minutes

22.11.2022, 3:30pm at School and Zoom

All agenda items are to be notified to the Secretary or President two weeks before the meeting and, if required, accompanied by a written report, and a written proposed motion.

Our Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

President reads out:

For the remote meeting, parents online are asked that no children are present for the P&C meeting as sensitive matters may be discussed, and please have microphones muted unless you need to speak.

1. WELCOME AND PREVIOUS MINUTES

Meeting open at 3:47pm.

1.1 **Welcome and opening remarks –**

1.2 **Present –** Kate Bird, Jaclyn Burns, Claire Elbourne, Aaron Faulds, Lian Wong, Trish Forsyth, Stina Ivers, Sal Webb, Jen Precians.

1.3 **Apologies –** Mel McKellar, Shana Read.

1.4 **Approval of Minutes of previous meeting 25.10.2022 –** Approved by Aaron, seconded by Claire.

2. PRIORITY BUSINESS

2.1 Items for voting

2.1.1 Motion to close the Greater Bank term deposit and transfer all funds to a separate Commonwealth account, with the same signatories as the main P&C account (current Executive Committee) – approved by unanimous vote.

Further to the meeting on 25/10/22 (item 3.2 in Minutes), OADES have advised \$2450 is required, and have provided an invoice for the P&C to pay the carpet contractor directly; plus \$550 for painting, to be paid to Brenda Doney once paint has been purchased.

If the P&C are no longer interested in holding the OADES funds, Trish can ask the O'Connell Valley Community Group whether they would be able to do so instead.

2.1.2 Motion for P&C to purchase \$850 gazebo for outdoor kitchen. Approved with majority vote.

2.2 Fundraisers/events

- 2.2.1 Movie night at Church Hall was a success, with many keen to attend another. Aaron has cash to be deposited. Feedback that some families were unsure whether the event was open to the whole community or just the school – to be clarified in advertising next time.
- 2.2.2 Presentation Night – P&C to provide refreshments during intermission. BMEC have advised we can use foyer downstairs at no charge, serving tea/coffee/water/slice for parents and siblings. BMEC have urns and tables with black cloths. P&C to supply cups etc. Request for all families to bring a plate to share. Set up 5:30pm, presentations start 6pm, intermission 7-7:30pm.
- 2.2.3 Fish River Festival – Sunday 11 December, 3-7pm at St Thomas' Church grounds.
- P&C to cook BBQ (gold coin donation). Sell drinks? Consider vego options.
 - Can't be a fundraiser.
 - Trish has budget for food. BYO picnic/drinks.
 - Occa Rockers playing from 3pm.
 - Request for Marianne to include roster in newsletter for parent volunteers in 1 hour shifts from 2-7:30pm.
 - Start selling raffle tickets – to be drawn in 2023. Advertising to be organised.
- 2.2.4 Welcome BBQ 2023 – Usually Friday week 3. Bring a plate to share; make sure siblings know they can come; provide name tags. To be advertised in week 2 newsletter. Advise second-hand clothing will be available. Opportunity to run name tag/label/sticker fundraiser.
- 2.2.5 Music in the Mud – 1st or 2nd weekend in March. Similar to community picnic.
- 2.2.6 Melodrama – Friday 17 & Saturday 18 March 2023, (maybe Thursday 16). Venue: Clive's shearing shed. OADES are organising catering (grazing basket style) due to limited space at the venue, but P&C can run raffle if we'd like.
- 2.2.7 Opportunities for social gatherings –
- Suggest school advertises parents are welcome to attend Monday/Friday lineup/muster, as parents are no longer in the habit since COVID.
 - Suggestion for P&C to run Friday afternoon social gatherings, e.g. at Hassall Park after school, possibly a couple of times a term. Can BYO and BBQ. Can start with last day of Term 4 – Friday 16/12/22.
- 2.2.8 Potential fundraiser – name tags/labels/stickers for clothing, lunch boxes etc. Can be run in conjunction with Welcome BBQ.

2.3 P&C Admin

2.3.1 Annual Information Statement for ACNC due 31 October. Financial Report required.

3. REPORTS

3.1 Principal's Report –

- Survey feedback – majority positive, but some negative. School open to critique, but difficult when only 30% of parents have given feedback. Will run a different format survey in future which allows questions to be more specific and appropriate for the school. The school has already begun addressing some of the issues raised. Next year's focus will be on connection.
- Trish requested the remainder of the 2022 budget be paid to the school. Budget of \$18,225 (Minutes from 10/4/22, item 2.5), less \$7,000 paid on 15/11/22 = \$11,225 outstanding. Approved with majority vote.
- Forest Day this week – open invitation for any parents to join.
- Swimming starts next week.
- Year 6 dinner – Tuesday 13/12/22. Being organised by Jaclyn. P&C budget already allows funding for food (paid to school).
- Presentation Night – Thursday 15/12/22 at BMEC. Unofficial gathering at Church Bar for dinner/drinks beforehand. To be advertised on parents Facebook group.
- Year 6 activities – Friday 16/12/22. Incorporates disco in the afternoon. Unofficial gathering at Hassall Park after school, BYO. To be advertised on parents Facebook group.
- Next year will have 74 students – 3 teachers. Cut-off for 4 teachers is 78 students. Currently 79.

3.2 Treasurer's Report –

- See attached.

3.3 Canteen Report –

- Kate will run survey again at Welcome BBQ.

3.4 Uniform Report –

- Jen will bring second hand uniforms to welcome BBQ.

4. OTHER BUSINESS

- Jaclyn Burns joined as financial member (paid \$2).
- Aaron suggested P&C purchase a maroon tablecloth with school logo printed.
- P&C Gazebo – Michael Burns will repair – has spoken to Trish.

5. CLOSE AND NEXT MEETING Next meeting date, time and format TBC. Meeting close 5:15pm.

Attachments

1. Treasurer's Report 22/11/22