

O'Connell Public School P & C Association Minutes

06.04.2023, 9:30am at School and via Zoom

All agenda items are to be notified to the Secretary or President two weeks before the meeting and, if required, accompanied by a written report, and a written proposed motion.

Our Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

President reads out:

For the remote meeting, parents online are asked that no children are present for the P&C meeting as sensitive matters may be discussed, and please have microphones muted unless you need to speak.

1. WELCOME AND PREVIOUS MINUTES

Meeting open at 10:00am.

1.1 Welcome and opening remarks –

1.2 Present – Trish Forsyth, Karen Turek, Bronwyn Bennett, Paula Coad, Jodie-Marie Milton, Vanessa Lavelle, Claire Elbourne, Lian Wong, Jen Precians, Aaron Faulds, Kris Schubert, Mel Taylor, Belinda Clark, Lou Hennessy, Emily Taylor, Mel McKellar, Jaclyn Burns, Mitch Hardy

1.3 Apologies – Stina Ivers, Shana Read, Kate Bird

1.4 Approval of Minutes of previous meeting 14.02.2023 – Approved by Claire Elbourne, seconded by Aaron Faulds.

2. PRIORITY BUSINESS

2.1 OADES funds

2.1.1 Remainder of OADES funds = \$10,117.40. Brenda Doney has asked us to hold onto the funds for a little while longer (instead of transferring to OVCG), as they may establish their own bank account.

2.2 Fundraisers/events

2.2.1 Music in the Mud – Saturday 3rd June, Clancy's mud hut, 2-7pm. P&C to run BBQ and sell food (rather than for gold coin donation with cost of supplies covered by funding). Suggestion for marshmallows and fire pits, soup. No other food vendors organised yet. Local brewer could be set up. Raffle to be drawn at the event.

2.2.2 Melodrama – Aaron thanked Trish on behalf of the P&C for her role in organising the Melodrama and coordinating the P&C's involvement.

2.3 Grants

- 2.3.1 Oberon Council Section 356 grants – application for \$500 to assist with purchase of book prizes submitted March 13 via email.
- 2.3.2 CSU Community University Partnership grants – applications closed 5 April 2023.
- 2.3.3 Recommendation from Mel McKellar to apply to Bathurst RSL for a donation of \$300. Suggest requesting funding to cover half the cost of the fridge replacement – \$450 from the P&C and \$450 from the school.
- 2.3.4 Vanessa noted Bathurst Council was running a grant application writing workshop – 19 April, 3-5pm at Panthers.

2.4 School bus

- Request for bus hire to take students to/from school for Gala Day, as the timing is difficult for those unable to drop off/pick up between 8:30-3:30. Mitch will add a check box to the permission form to gauge number of children who will need service, to determine size of bus and therefore cost.
- Trish noted Athletics Carnival and Swimming Carnival are different, and requested we don't use a bus for these days. Staff wouldn't be able to accompany students on the bus as they need to be on site early to set up. Both days also rely on parent volunteers, so parents are encouraged to drop off/pick up children directly.
- Suggestion for ride share to be offered for Forest Day, Athletics Carnival and Swimming Carnival. Volunteers would need Working With Children check, drivers licence, insurance.

2.5 P&C Admin

- 2.5.1 Financial Report for 2021/2022 completed and uploaded to ACNC. Annual Information Statement for 2021 now complete.
- 2.5.2 Financial Report for 2022/2023 required to complete Annual Information Statement for 2022.

3. REPORTS

3.1 Principal's Report –

- 21 children made it through to district cross country. Starting run up the hill next term.
- Following the incident with a student and fire extinguisher on Monday, the school has established some changes:
 - The school has deemed the risk of fire to be lesser than the risk of the fire extinguisher becoming a potential hazard, so will keep fire extinguishers in the store room (sign posted, with staff key access). Students know they

are to leave the room if there is a fire, and the school will continue to run regular fire drills.

- Class rooms will be locked during break times, removing potential triggers.
 - Gradual return is being implemented with 'partial enrolment'.
 - School requested additional funding for an SLSO, which was denied. However the school has committed to an SLSO with a good relationship with the child, who will shadow them in class and on breaks.
 - The school will continue their open communication with the students so they can be all be supportive of the child. Student safety is the school's no. 1 concern, and all students are encouraged to speak to teachers if they have any concerns.
 - Parents to receive notifications if there are incidents in future.
- Budget requested by school (funds would not be required until term 4 2023):

○ Swimming scheme and bus hire	\$ 2,000
○ Presentation Night & Year 6 Dinner	\$ 2,500
○ Mid-week Masterchef	\$ 1,050
○ Half the cost of Sentral	\$ 2,000
○ Music programs	\$ 3,000
○ SLSO	\$ 5,000
○ Half the cost of fridge	\$ 450
○ <u>Stage 3 camp subsidy</u>	<u>\$ 1,200</u>
○ TOTAL	\$17,200
 - From week 5 next term, years 3-6 will take part in 6-week rotations of choir group (Chloe Swannell and Mrs Whitfeld), drumming group (Rob Shannon and Mitch), and musicianship/drama (Trish). Kids to have choice to perform in CAPA festival.
 - The costs for Stage 3 camp have escalated, and the school is aiming to get costs down to \$450 per student. Request for P&C to subsidise \$50 per student x 24 students = \$1,200. Mitch is also running a Bunnings BBQ to assist with funding.
 - After school care – provider pulled out of all schools in district, citing the service was not economically viable. Trish will put forward a proposal with the department for before and after school care, which may also help with potential for a bus service.

3.2 Treasurer's Report –

- See attached.

3.3 Canteen Report –

- Thanks to Kate Bird and Tass Hyde for continuing their role in organising canteen and Good Food Friday.

3.4 Uniform Report –

- Thanks to Jen Precians for continuing her role in organising the uniform shop and P&C website.

4. OTHER BUSINESS

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5. CLOSE AND NEXT MEETING Next meeting date, time and format TBC. Meeting closed 11:00am

Attachments

1. Treasurer's Report