

O'Connell Public School P & C Association

Minutes

Date: 6th June 2023 at 6:00pm sharp
Where: O'Connell Public School Library Building
Blacks Mill Lane, O'Connell or via Zoom

Please Note: *All agenda items are to be notified to the Secretary or President two weeks before the meeting and if required, accompanied by a written report and a written proposed motion.*

'Our Parents and Citizens Association aims to improve the academic, social, and emotional outcomes of student's, regardless of a student's ability, race, gender, religion or socio-economic status'

Meeting Begins at 6:05pm:

[President Reads Out]:

"For the remote meeting parents online are asked that no children are present for the P&C Meeting as sensitive matters may be discussed and please have microphones muted unless you need to speak". "Thank you".

Chair: Vanessa Lavelle
Present: Trish Forsyth, Jen Precians, Mel Taylor, Jodie Milton, Karen Turek, Kate Bird, Vanessa Lavelle, Liane Wong (zoom), Sally Webb (zoom)
Apologies: Paula Coad, Maree Owens, Jaclyn Burns, Claire Elbourne,

1. Acknowledgement of Country:

[President Reads Out]:

'In the spirit of reconciliation, the O'Connell Public School P & C acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.'

2. President's Report –

1. Role of the P & C as outlined via P & C Federation.
2. Approval and function of committee outside of P & C meeting

3. Grant applications

\$70,000 worth of grants found with applicable criteria for O'Connell P and C. It was moved that we apply for grants available to us. Retaining a school wish list of needs and keeping this in mind for events to go ahead that aren't applicable to grants. Jen Precians to do report on essential funds needed for the school.

Moved: Mel Taylor
Seconded: Jodie Milton

4. Debit Card – P & C:

Approval for expenditure via debit card with nominated signatories
Thoughts on introduction of a debit card up to \$1000. All happy present.

Moved: Jen Precians
Seconded: Mel Taylor

5. Blazer discussion:

Blazers for captains for special occasions. Samples show. Logo on embroidered pocket. Costing is \$80 plus an embroidery cost. Comparison quote with Marietta's. Size 12 would be the majority and a 10 also. To be kept at school. If captains wanted to keep them they could order them separately. Rather than a pin badge use magnetic badges on the blazers. Other options were rain jacket to discuss at the next meeting.

6. School "wish list" for Grants Applications:

Trish and Mitch to compile tomorrow and send through to P and C.

7. School Forest Development:

Developing the back site at school for forest school is a priority, which is a result of Trish's Professional Learning in Canada. Moved that this goes ahead. Quotes to be obtained. River stones pledged. Labour-in-kind. Around \$5000 - \$8000 in total. \$1500 donated by P & C for 10 x trees.

Moved: Vanessa Lavelle
Seconded: Karen Turek

8. Forest update:

"Portaloo's" for permanent set up in the forest. Vanessa is researching. Needs to have a specific cassette to empty. Mel to check with Nige with "Gray's online".

9. Stakeholder list update:

Sandra is accumulating an alumni list of former students and families to assist with donations and potential hire business. Promote specific needs at events e.g. the shade sail at Music in the Mud and lists of local businesses as part of the school community and assisting with ongoing school needs etc.

10. School update:

- 1) Lots of ideas from Trish's trip to put into use at school.
- 2) Music program started last week with Choir, drumming and drama with five (5) week rotations. Prior to CAPA, students to form interest-based groups.
- 3) Employment of Chloe Swannell for choir and Rob Shannon for drumming, Trish Forsyth will take drama. This will happen on a Monday.
- 4) Students went to state hockey, placing first in their pool and 3rd overall.
- 5) Students going to FOIM. 2 playing recorder. Tied into HPGS.
- 6) School Reports - will be completed at the beginning of Term 3. Parent teacher interviews will also be early Term 3. Any issues or questions - parents can contact the school at any time. It is important to note that reports come out at this time so that teachers have time to gather more accurate and in-depth knowledge of each student.
- 7) There has been the sad loss of "Tux" the school assistance dog. The children are now looking forward to Trish having a new assistance dog to train. A more asthma-friendly dog will be investigated. Vanessa has been approached to help fund the purchase of a new pet. Trish mentioned that a fundraising day will be held for "Tux" so that will assist with the costs associated with the wellbeing dog. This could be contributed to. Further information will be available in the newsletter in relation to donating to this cause.

3. P & C Discussion Items –

- 1) Overview of event and potential profit to P & C:
- 2) Proposed budget- expenditure v's income - See treasurer's report. (Jen Precians)
- 3) Pay "Safeline" for uniforms and pay "Get Roasted"

Moved: Jen Precians
Seconded: Vanessa Lavelle
- 4) \$1125 to be donated back to "Music at the Mud" event via food sales.

- 5) \$41,520 currently as available funds.
- 6) Marianne has created a QR code for donations e.g., for community members. "Square" program can produce monthly newsletters etc.
- 7) School bus sponsorship:

There is not a problem unless a donation is over \$50,000. If the P & C runs the process, then there is no limit. Appropriate logos and signage are relatively unregulated e.g. – "O'Connell Public School Proudly Supported By (sponsor)".

Attract attention in relation to environmental uses. Initially looking into one bus with potentially two. We can start fundraising and look at the grants. Directly linked to the recreation ground, the forest and the river.

Buses collecting students on a bus run - can we revisit this looking at maps and runs etc?

- 8) Heritage Trades Trail (Karen Turek to update):

Approached Karen (exhibitor) looking for a school to run a food stall for the 16th and 17th of March. Part of the Autumn Colours program with 900 free tickets given out to children.

CWA had the only stall there this year and made \$10000. Organisers are part of community. Karen to head up a subcommittee. We will need to check volunteers in the lead up. Paula to liaise with Karen regarding forming a subcommittee.

Moved: Karen Turek
Seconded: Vanessa Lavelle

- 9) Liability Insurance for P&C Event; Certificate of Currency (Vanessa)
Folder compiled.

- 10) P & C Logo design

Designs still coming in. How will we decide? Artworks (unnamed) the students to vote on. Jodie asked if we could combine several aspects representing more than one student.

Moved Vanessa Lavelle
Seconded: Jodie Milton

11) "Music at the Mud" update:

This event was a huge success. Raising money for a specific item worked well from a marketing perspective. Needing to build community to gain a larger volunteer base.

12) Raffle:

To be tallied for the next meeting.

4. Helping Hand

1. Identify families that may need assistance. Helping those in need. Received back valuable feedback from a family that was assisted financially to attend the "Music at the Mud Festival" – we are working together as a small community.
2. School jumpers have also been donated. Second-hand uniforms are given out for free to new families.

5. Correspondence In/Out

1. Grant opportunities

6. General Business:

- Calendar of events
- Referendum Date?

Term 3:

- Father's Day (Bacon and egg rolls) Tradie Brekky.
- Parent Teacher Interviews

Term 4:

- Santa Photoshoot (Keep it simple, different price points e.g., digital, printed etc)
- CAPA (instead of an end of year Production)

Moved: Vanessa Lavelle
Seconded: Jen Precians

- School Disco-Small Schools
- Year 6 Farewell: (Next meeting)
- BMEC Performance

- Fish River Festival (10th Dec):
 - 1) Food waste and purchasing is a “risk”.
 - 2) “Music in the Mud” showed that we have food assets to sell at Fish River.
 - 3) Grazing boxes will be advertised pre-ordered, prior to the event.
 - 4) BBQ has proven its worth and worked in the past as sausages, bacon etc can be frozen.
 - 5) Meeting with the O'Connell pub needs to be had to ascertain regarding Raffle tickets. One prize. No caveats on prizes. Details to follow at next meeting.

Term 1, 2024:

- “Grandparents and Special Friends Open Morning” at school at the Easter Hat Parade
- Golf Day (Ambrose):

Possible subcommittee to be headed up by Adam Lavelle. This will be a community event.

Moved: Jen Precians
Seconded: Mel Taylor
- Heritage Trails

7. Meeting concludes time:

7:20pm approximately